



PLUM BOROUGH SCHOOL DISTRICT

EXCEPTIONALLY PREPARED FOR SUCCESS

Plum Borough School District
900 Elicker Road
Plum, PA 15239

TO: Plum Borough Board of School Directors
FROM: Dr. Brendan J. Hyland, Superintendent
RE: Action Meeting
DATE: August 21, 2018, 7:00 P.M., Boro Building

Call to Order and Pledge of Allegiance

Mr. Schlauch called the meeting to at 7:11PM

Roll Call

Mr. Zahorchak took roll.

Present: Anderson, Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

Solicitor: Mr. Dayne Dice

Executive Session

1. The Board met in Executive Session on July 10th 2018, July 24th, 2018, August 7th, 2018, August 14, 2018 and August 21, 2018 to discuss matters of litigation, personnel, real estate and contract negotiations.

Recommend approval of the following Meeting Minutes, as listed:

1. June 26, 2018 Regular Voting Meeting Minutes
2. July 24, 2018 Regular Voting Meeting Minutes

Motion by: Schlauch, Second by: Caldwell

Final Resolution: Motion passes

Yes: Anderson, Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: None

Student Recognition

Girls Lacrosse- Coach Platt and player Samantha Casile

Citizens' Comments on Agenda Items

None

President's Report – Mr. Schlauch made the report.

Superintendent's Report – Dr. Hyland made the report.

Personnel Committee - Mr. Kolar, Chairperson

1. Recommend approval to accept the following resignations (a-g) as listed below:
 - a. Deshawn Atkinson, Special Ed/Locker Room/Alternative Education at Plum High School, effective August 8, 2018.
 - b. Lindsey Lamm, 5th-grade teacher at Holiday Park, retroactive to August 9, 2018.

- c. Elizabeth Brandner, Substitute School Psychologist.
- d. Tiffany Knouff, 6th-grade teacher at Holiday Park, retroactive to August 16, 2018.
- e. Carol Nestor, Food Service Worker at OBlock Junior High, retroactive to August 8, 2018.
- f. Barbara Agostine, Food Service Worker at OBlock Junior High retroactive to August 14, 2018.
- g. Lorraine Yelley, Food Service Worker at Plum High School retroactive to August 18, 2018.

Motion by: Kolar, Second by: Caldwell

Final Resolution: Motion passes

Yes: Anderson, Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: None

2. Recommend the approval of the renewal of contract with John Zahorchak to serve as the Chief Financial Officer at \$117,500.

Motion by: Kolar, Second by: Caldwell

Final Resolution: Motion passes

Yes: Anderson, Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: None

3. Recommend the approval of the Administrative Assistant Contract beginning July 1, 2017, through June 30, 2020.

Motion by: Kolar, Second by: Caldwell

Final Resolution: Motion passes

Yes: Anderson, Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: None

4. Recommend that Plum Borough School District, upon the recommendation of the School District's Insurance Carrier, approve settlement of the case filed in the United States District Court for the Western District of Pennsylvania at Civil Action No. 2:17-cv-00026-RCM, in accordance with the agreed upon terms. The attorney for the District shall prepare a Full and Final Release and Settlement. The appropriate officers of the School are directed to execute and deliver any settlement documents necessary to terminate this case.

Motion by: Kolar, Second by: Caldwell

Final Resolution: Motion passes

Yes: Anderson, Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: None

5. Recommend approval to amend the recall from furlough status of Kristina Davis from long-term substitute teacher to a contracted position due to the resignation of Lindsey Lamm.

Motion by: Kolar, Second by: Caldwell

Final Resolution: Motion passes

Yes: Anderson, Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: None

6. Recommend approval to hire MaKayla Dusch as a Substitute School Psychologist beginning August 23, 2018 through January 2, 2019 at a daily rate of \$190.

Motion by: Kolar, Second by: Caldwell

Final Resolution: Motion passes

Yes: Anderson, Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: None

7. Recommend approval to hire the following classified employees (a-o) as listed below:
- a. Kyla Shaffer as a Special Education Paraprofessional/PCA Staff Nurse at Center Elementary School, effective 8-23-18.
 - b. Elyse Lanzendorfer as a Special Education Paraprofessional/PCA at Holiday Park and Oblock Junior High, effective 8-23-18.
 - c. Brenna Orriola as a Special Education Paraprofessional/PCA at Oblock Junior High, effective 8-23-18.
 - d. Molly Roedersheimer as a Special Education Paraprofessional/PCA at Oblock Junior High, effective 8-23-18.
 - e. Amy Randolph as a Special Education Paraprofessional/PCA at Plum High School, effective 8-23-18.
 - f. Lisa Reynolds as a Special Education Paraprofessional/PCA at Plum High School, effective 8-23-18.
 - g. Kristin Walling as a Special Education Paraprofessional/PCA at Plum High School, effective 8-23-18.
 - h. Brendan Lang as a full-time custodian at Plum High School (3rd Shift), effective 8-24-18.
 - i. Mary Danik as a food service worker at Oblock Junior High, effective 8-16-18.
 - j. Emily DeLuce as a food service worker at Plum High School, effective 8-16-18.
 - k. Debbie Linhart as a food service worker at Pivik Elementary, effective 8-16-18.
 - l. Tina Linhart as a food service worker at Holiday Park Elementary, effective 8-16-18.
 - m. Kelly Martin as a substitute bus driver, effective 8-28-18.
 - n. Nelson Rutter as a substitute bus driver, effective 8-28-18.
 - o. Mario Menezes as a substitute bus aide, effective 8-28-18.

Motion by: Kolar, Second by: Caldwell

Final Resolution: Motion passes

Yes: Anderson, Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: None

8. Recommend approval to hire the following professional employees: (a-b) as listed below:
 - a. Kevin McManus as Elementary Music Teacher at Masters, Step 2 of the teachers' CBA effective 8-27-18.
 - b. Megan Martz as Elementary Orchestra Teacher at Bachelors +15, Step 2 of the teachers' CBA on a starting date to be determined by the Superintendent.

Motion by: Kolar, Second by: Caldwell

Final Resolution: Motion passes

Yes: Anderson, Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: None

9. Recommend approval to hire the following coaches (a-b) as listed below:
 - a. Courtney Liberatore as Assistant Cross Country Coach at a stipend of \$2,219.
 - b. Pasean Evans as Senior High Assistant Girls' Volleyball Coach at a stipend of \$3,448.

Motion by: Kolar, Second by: Caldwell

Final Resolution: Motion passes

Yes: Anderson, Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: None

10. Recommend approval to amend the maternity leave of Kelly McIntyre from 79 days to 91 days beginning 8-23-18 due to unforeseen circumstances.

Motion by: Kolar, Second by: Caldwell

Final Resolution: Motion passes

Yes: Anderson, Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: None

11. Recommend approval to accept the maternity leave of Renee Simone, STEM Teacher at Holiday Park, beginning 2-1-19 through 6-5-19.

Motion by: Kolar, Second by: Caldwell

Final Resolution: Motion passes

Yes: Anderson, Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: None

12. Recommend approval to recall from the furlough list, the following: (a-d) as listed below:
 - a. Candie Comunale effective 8-23-18 as a contracted teacher, 4th-grade Elementary Teacher at Pivik, due to the resignation of Tiffany Knouff.
 - b. Nathan Lucas effective 8-23-18 for the Elementary Art Teacher position pending receipt of his certification.
 - c. Tonya Coy effective 8-23-18 as a long-term substitute for a period of 91 days for Kelly McIntyre, 3rd grade at Center Elementary School.

- d. Holly Schohn effective 8-23-18 as a long-term substitute teacher in 5th grade at Holiday Park for the 2018-2019 school year.

Motion by: Kolar, Second by: Caldwell

Final Resolution: Motion passes

Yes: Anderson, Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: None

13. Recommend approval to hire Adam Molinaro as a Homebound Instructor for the 18-19 school year.

Motion by: Kolar, Second by: Caldwell

Final Resolution: Motion passes

Yes: Anderson, Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: None

14. Recommend approval to change the employment status of (a-c) as listed below:
- a. Robert Waltz from a regular bus driver to a substitute driver effective 8/28/18
 - b. Cindy Epolite from a substitute bus aide to a regular bus aide effective 8/28/18
 - c. Cynthia Headen from a substitute bus driver to a regular bus driver effective 8/28/18

Motion by: Kolar, Second by: Caldwell

Final Resolution: Motion passes

Yes: Anderson, Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: None

15. Recommend approval to accept the following volunteer coaches (a-b) as listed below:
- a. Anthony Lamia as an Assistant Volunteer Junior High Football Coach.
 - b. Matt Frew as Girls' Assistant Volunteer Slow Pitch Softball Coach

Motion by: Kolar, Second by: Caldwell

Final Resolution: Motion passes

Yes: Anderson, Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: None

16. Recommend approval of an intermittent leave in accordance with the Family Medical Leave Act (a-d) as listed below:
- a. Jennifer Evans, Kindergarten Teacher at Pivik Elementary for the 18-19 school year.
 - b. Dayna Lorenz, 1st Grade Teacher at Pivik Elementary for the 18-19 school year.

- c. Kelly McIntyre, 3rd Grade Teacher at Center Elementary for the 2nd semester of the 18-19 school year.
- d. James Davenport, Custodian at Holiday Park Elementary beginning 8-31-19 through 8-31-19.

Motion by: Kolar, Second by: Caldwell

Final Resolution: Motion passes

Yes: Anderson, Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: None

17. Recommend approval to award the next available professional teaching contract to the most senior furloughed teacher who is certified.

Motion by: Kolar, Second by: Caldwell

Final Resolution: Motion passes

Yes: Anderson, Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: None

Student Achievement and Activities Committee - Dr. Anderson, Chairperson

Recommend approval to renew the annual Waterfront Learning Contract with Allegheny Intermediate Unit

Motion by: Anderson, Second by: Caldwell

Final Resolution: Motion passes

Yes: Anderson, Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: None

Recommend approval to purchase the following math software: Imagine Learning (K-4) and Reflex Math (5-6) using Federal Title IV funds.

Motion by: Anderson, Second by: Wisniewski

Final Resolution: Motion passes

Yes: Anderson, Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: None

Recommend the approval of the following grants 1-2 as listed below:

Rochelle Dunn from PHS has been awarded \$1,313.48 through Donor's Choose to purchase resource books for her History of the Holocaust course.
JR Pilyih from Center was awarded \$264.66 through Donor's Choose for VR headsets and AR hologram cubes.

Motion by: Anderson, Second by: Roessler

Final Resolution: Motion passes

Yes: Anderson, Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: None

Dr. Anderson made the report.

Safe and Supportive Schools Committee - Mrs. Roessler, Chairperson

Dr. Walsh made the report.

Budget and Finance Committee - Mr. Schlauch, Chairperson

Recommend the approval of the GOB Bills for August 2018.

Motion by: Schlauch, Second by: Caldwell

Final Resolution: Motion passes

Yes: Anderson, Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: None

Recommend the approval of the Treasurer's Report for July 2018.

Motion by: Schlauch, Second by: Caldwell

Final Resolution: Motion passes

Yes: Anderson, Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: None

Recommend the approval of an extension of contract with Inter-State Studio for student pictures through the 2020- 2021 school year.

Motion by: Schlauch, Second by: Caldwell

Final Resolution: Motion passes

Yes: Anderson, Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: None

Recommend the approval of Easy Procure spending card pending the adoption of spending controls, protocols, and procedures.

Motion by: Schlauch, Second by: Caldwell

Final Resolution: Motion passes

Yes: Anderson, Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: None

Facilities and Operations Committee- Mr. Coulson, Chairperson

Recommend the approval of ala carte price changes for student meals served in District cafeterias.

Motion by: Coulson, Second by: Caldwell

Final Resolution: Motion passes

Yes: Anderson, Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: None

Recommend the approval of Enernoc agreement to enter the demand response program

Motion by: Coulson, Second by: Caldwell

Final Resolution: Motion passes

Yes: Anderson, Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: None

Mr. Coulson made the report.

Eastern Area Schools - Dr. Anderson, Liaison

No report

Forbes Road CTC - Mr. Rogers, Liaison

Mr. Rogers made the report.

Intergovernmental - Mrs. Caldwell, Liaison

Mrs. Caldwell made the report.

Policy - Mr. Wisniewski, Liaison

Mr. Wisniewski made the report.

Citizens Comments on Non-Agenda Items

Amy Wetmore, Unity Center Road, spoke regarding the activity bus and keeping it within the District.

Upcoming Public Meetings

- A. Discussion Meeting- 6:00 P.M. September 11, 2018, Plum Borough High School Library
- B. Action Meeting - 7:00 P.M. September 25, 2018- Plum Boro Building

Adjournment

Motion to adjourn 7:56PM.

Motion by: Schlauch, Second by: Caldwell

Final Resolution: Motion passes

Yes: Anderson, Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: None